

HUMAN RESOURCES OFFICE
MARYLAND NATIONAL GUARD
219 WEST HOFFMAN STREET
BALTIMORE, MARYLAND 21201-2288
TELEPHONE: (410) 576-6175/6175

POSITION VACANCY ANNOUNCEMENT 19-040a

Open Date: 13 March 2019 Close Date: 28 March 2019

FULL TIME MILITARY / ACTIVE GUARD RESERVE (AGR) POSITION VACANCY

(ALSO ADVERTISED AS TECHNICIAN, SEE VACANCY ANNOUNCEMENT #19-072A DIRECTOR OF INSPECTIONS)

BRANCH OF SERVICE: AIR NATIONAL GUARD (ANG)

POSITION TITLE: DIRECTOR OF WING INSPECTIONS

HIGHEST GRADE AUTH PER ANGI 36-101, AGR/MIL TECH GRADE COMPARABILITY TABLE: MAJ/O4
UNIT MANNING DOCUMENT-GUARD GRADE/ POSITION AVAILABLE: MAJ/O4

ORGANIZATION/LOCATION: 175th WING, MDANG, 2701 Eastern Boulevard, Middle River, MD 21220-2899

SALARY: Full Military Pay and Allowances, depending on rank and longevity of selectee.

WHO MAY APPLY: OPEN TO CURRENT ON BOARD AGR OFFICERS (2ND LT/O1 – MAJ/O4) OF THE MARYLAND AIR NATIONAL GUARD ONLY.

QUALIFICATION/ELIGIBILITY REQUIREMENTS

1. Refer to ANGI 36-101, The Active Guard/Reserve Program, for general eligibility requirements for initial entry into the AGR Program and specific guidelines for utilization, and assignment of currently on-board AGR members.
2. Applicants must meet the physical qualifications outlined in AFI 48-123, Medical Examination and Standards.
3. Applicant must meet weight requirements at the time of entry into the AGR Program. Any member on the ANG Fitness Improvement Program is ineligible for entry into AGR status.
4. Applicant should be able to complete 20 years of active duty service prior to mandatory separation.
5. Category 1 AGR resources (recruiters, security forces, range, air defense, civil support) are fenced and are not able to move AGR asset.
6. Highly desired that member have completed the appropriate level of PME corresponding to their grade/rank.

BRIEF OF DUTIES AND RESPONSIBILITIES

Implements, and directs wing Inspector General (IG) inspection activities in support of the Commander's Inspection Program (CCIP). Provides policy guidance, procedures, planning, and direction for implementing the Air Force Inspection System at their respective FOA/DRU, wing or wing equivalent unit. Operates and manages the Wing Inspections Office. Plans, directs, conducts, and monitors Wing IG inspection activities in support of CCIP. Formulates plans and establishes guidance for wing IG inspections and self inspection/assessment programs in compliance with Title 10 USC Section 8583 (Requirement of exemplary conduct). Organizes IG inspection activities. Develops, establishes, and controls methods and procedures to implement Wing IG inspection programs. Provides direction and policy guidance concerning Wing IG inspection programs to subordinate units as well as education awareness and training initiatives for unit members as required. Provides IG inspection support. Maintains liaison with unit-level self-assessment monitors and wing inspection team members as well as the MAJCOM/IG. Trains commanders and educates base personnel on IG inspection policies and procedures. Reviews and evaluates Wing inspection programs and activities. Reviews and analyzes methods, procedures, practices, processes, and systems used to accomplish Wing IG inspection activities and functions. Provides training and recommends certification of Wing IG personnel to the Wing Inspector General. Ensures unit members are familiar with the Management Internal Control Toolset (MICT) and the Commander's Inspection Program (CCIP) as required.

AFSC

AFSC: ANY Applicants must meet the basic eligibility requirements specified in ANGI 36-101, The Active Guard/Reserve Program and the Air Force Officer Classification Directory (AFOCD) 31 October 2018. Knowledge of Air Force readiness/compliance objectives, leadership and management concepts and their relationship to mission accomplishment is mandatory. For entry into this SDI, a Master's degree in management, industrial management, education, psychology, criminal justice, public administration, or business administration with a major in management is desirable. Completion of the Air Force

Basic Inspector Course taught by the Air Force Inspection Agency (AFIA). Previous IG and command experience at the unit, wing or MAJCOM highly desired. Demonstrated ability to prepare written reports. Recommendation by unit commander. No Unfavorable Information File or open IG investigations. Must meet requirements listed in Chapter 8 of AFI 90-201, The Air Force Inspection System. For retention of this specialty, must maintain IG certification IAW AFI 90-201.

SPECIAL INFORMATION (IF APPLICABLE)

1. Appropriate military uniform will be worn during duty hours.
2. Existing MDANG promotion policies apply.
3. Initial tours may not exceed 3 years. Follow-on tour lengths may be from 1 to 6 years.
4. Official notification to applicants of selection or non-selection is by letter from the Human Resources Office (HRO).
5. May be authorized PCS IAW the JFTR.
6. Must currently have or be able to obtain SECRET clearance.
7. This is not a commissioning opportunity.

APPLICATION PROCEDURES / REQUIRED DOCUMENTS (IF APPLICABLE)

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

APPLICATIONS WILL NOT BE RETURNED!

SUBMIT APPLICATION IN ORDER LISTED BELOW

- ☐ NGB Form **34-1** *Application for Active Guard Reserve (AGR) Position*, **DATED 20131111**, Signed, dated and annotated with Vacancy Announcement Number.
- ☐ Military Personnel **Report of Individual Person (RIP) Attached, or Virtual MPF Inquiry Will Suffice.**
- ☐ AGR Profile Verification Statement (**fourth page of this announcement**).
- ☐ Most Recent Air Force Fitness Management System (AFFMSII)
- ☐ Letters of Recommendation, Cover Letter, Resume and other attachments are permitted but are not mandatory.
- ☐ If Officer **last (3) three OPRs**
- ☐ Completed Questionnaire (**below**)

For Positions Advertised to "Current On-Board AGR Applicants Only":

- ☐ **Current On-Board AGR** member, you must submit Commander Memorandum of Authorization with your application.

Questionnaire:

Y/N

- ☐ Are you currently a Maryland Air National Guard Member? _____
- ☐ Are you currently AGR? If so, what State? _____
- ☐ Are you currently a Technician? If so, what State? _____
- ☐ Are you currently deployed? If so, what location? _____
- ☐ Are you currently on ADOS? If so, with who? & what is the ending date? _____
- ☐ Are you currently in a "fenced" position? _____

Please provide current telephone number and **Military Email** address (Selection and Non-selection Memos will be sent via **Encrypted Email**):

_____, _____

Forward application and attachments via **MAIL, EMAIL, OR WALK-IN**: Tuesday – Friday 0630 -1700 at the Fifth Regiment Armory, Human Resource Office on the 3rd floor, Room 26

SUBMIT ONE PDF DOCUMENT ENTITLED 19-040a DIRECTOR OF WING INSPECTIONS TO:

nq.md.mdang.mbx.mdng-hro-agr@mail.mil

MAIL

DO NOT STAPLE, OR DOUBLE SIDE PRINT DOCUMENTS. FORWARDING ADDRESS IS ON THE NEXT PAGE.

Forward application and attachments to: **Human Resources Office**
ATTN: NGMD-HRO-AGR
Fifth Regiment Armory
29th Division Street
Baltimore, MD 21201-2288

Applications must be received in the HRO not later than close of business on the closing date!
Applications received after the closing date will not be considered.

**AGR VACANCY APPLICATION
PROFILE VERIFICATION STATEMENT**

NAME _____ ANNOUNCEMENT # _____

A. FITNESS PROGRAM TEST VERIFICATION

MEMBER MEETS STANDARDS IN ACCORDANCE WITH AFI 36-2905

YES NO

*Signature/Rank/Title Verifying Official

*Current supervisor, commander, or designated WMP Monitor

B. APTITUDE SCORES

Mech: _____ Admin: _____ Gen: _____ Elect: _____

**Signature/Rank/Title Verifying Official

**Current supervisor, commander, or Customer Service Representative

C. CURRENT AF Form 422, PHYSICAL PROFILE SERIAL REPORT

P:___ U:___ L:___ H:___ E:___ S:___ X Factor ___ Dated _____

MEMBER IS IS NOT QUALIFIED FOR WORLD WIDE SERVICE

**Signature/Rank/Title Medical Certifier

ATTACH TO NGB FORM 34-1
APPLICATION FOR ACTIVE GUARD/RESERVE (AGR) POSITION